FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00057494-A **Type of Permit:** FILMING **Release Date:** 11/30/2012

Production Company UNIVERSITY OF SOUTHERN CALIFORNIA

Insured Company Name UNIVERSITY OF SOUTHERN CALIFORNIA

Contact Phone No. 1 213-740-2895
Contact Phone No. 2
Fax 213-740-7308
Address 851 DOWNEY WAY, HSH 300
LOS ANGELES, California 90089

Production Title DAMSEL

Type of Production Student

Producer Michael Newman

Director Michael Newman

1st AD n/a n/a

Production Manager n/a n/a

FilmL.A. Coordinator Virginia Quiroz

Location Manager Michael Newman
Primary Phone Mobile - 248-818-0475
Secondary Phone

Location Assistant n/a n/a
Primary Phone Mobile - n/a
Secondary Phone

Fees

Total Permit Fee $0.00

Number of Locations 1

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Summary Information

Location

Location 1 of 1

Permit Number	F00057494-A	**Location Manager**	Michael Newman
Production Company	UNIVERSITY OF SOUTHERN CALIFOR...	Primary Phone	Mobile - 248-818-0475
Insured Company	UNIVERSITY OF SOUTHERN CALIFOR...	Secondary Phone	
Production Title	DAMSEL		

Location Address 2900 N Vermont Av, Los Angeles, CA, 90027

Location Name GRIFFITH PARK

Location Type Park

Location Description LOS ANGELES CITY PARK

Film Dates 12/3/2012 - 12/3/2012 07:00 - 17:00 1 day

Open or Closed to the Public Open

Generic Conditions All Vehicles must be parked legally.
Must comply with attached Rec & Park Conditions
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic

Please see attached document F57494guidelines.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	2
Picture vehicles	4
Vans	1

Personnel on Location

Type	Quantity
Cast	3
Crew	6
Spot Check	1

Filming Activities Camera on sticks; Exterior Dialogue; Handheld equipment; NO DRIVING SHOTS PERMITTED AT ANYTIME; Griffith Park - Western Cyn Road (7am-5pm);

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE — Wendy Morales
LOS ANGELES POLICE DEPARTMENT — Sam Park

Coordinator Note RAPG REF: 38283.

Coordinator Note BASE CAMP AND ALL CAST, CREW AND PERSONAL VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS OR ALLEYS.

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- **Okay for Production Crew to film on Western Canyon Road on October 22, 2012.**
- **Okay to park one picture vehicle in the dirt turn out circled in the attached map.**
- **Does not have permission to film on the paved road.**
- **Does not have permission to use a generator.**
- **Does not have permission to conduct driving shots.**
- **Okay to park additional vehicles on paved road along the mountainside before the gate to Mt. Hollywood – OBS.**
- **Must abide by rules and regulations set forth by facility staff.**
- **Must have all vehicles legally parked or they will be cited.**
- **Does not have exclusive use of parking.**
- **Cannot have any vehicles moved onto or parked on the grass.**
- **Crew must leave area clean after activity.**
- **May not block any adjacent trails.**
- **Must provide own lavatory facilities.**
- **Cannot impede park patrons from park activities.**
- **Production Company may do up to 2 minute pedestrian control.**
- **Cannot interfere, prevent, or clear park patrons from the location of filming.**
- **Company is not allowed to add landscape unless approved.**
- **May not stake into the ground unless approved to do so.**
- **May not drive on any park service road or grassy areas unless approved.**
- **Must work around maintenance activities.**
- **May not block entrance or exits.**
- **Patrons have the right of way at all times.**

It is the company's responsibility to distribute these guidelines to all crew members. These are general guidelines for the area and are subject to change depending on your request.
10/19/2012

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- **Production Company does not have exclusive use of any part of the park at any time.**
- **MUST adhere to Park Film Monitor's instructions. Park Film Monitor's instructions and/or judgment may override written guidelines.**
- **Alterations due to negligence, accidents or otherwise, must be restored to original or better conditions at companies expense.**

- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitted and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitted will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitted there

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will be no smoking with the exception of an actor smoking while performing or as part of the scene.

- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

University of Southern California - Damsel
Western Cyn Road
F-57494

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